



**PENDING PROTOCOL 5
120 DAYS AFTER EXAM**

Date

[Office Address]
[City, State ZIP]

RE: [Patient Name]

Dear [Patient Name/Responsible Party Name],

I hope this message finds you well.

We are following up regarding scheduling [you/patient's name] to start orthodontic treatment. Despite our efforts, we have been unable to connect and finalize a time for you to begin the recommended treatment.

As of now, [your/patient's name] chart has been archived. We would be more than happy to assist with scheduling an appointment should you wish to proceed in the future. Please feel free to reach out at any time with questions or to arrange a visit.

Thank you, and we hope to hear from you soon.

Smiles,

[Your Name]
Treatment Coordinator
[Practice Name]



(408) 620-6978



@thewyrickoutlook.com



info@thewyrickoutlook.com